

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
June 22, 2026

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Muterspaw and Mr. Holtrey.

Mr. Holtrey opened the meeting and led in the Pledge of Allegiance.

Mr. Holtrey administered the Oath of Office as a part-time Administrative Fire Clerk to Kayla Matala. The audience and Board congratulated Mrs. Matala.

Mr. Holtrey called for Public Comments. Mr. Driskoll “Pete” Gibbs, 7328 Larkspur Court came forward. Mr. Gibbs commented on flooding issues at his property.

Mr. Joe Shutts, Pastor of the New Freedom Church came forward to offer a prayer to the County and Clearcreek Township in honor of the nation’s 250th birthday as a nation. Pastor Shutts prayed for Police and Fire along with other Township employees for protection and thanks for their service.

Mr. Holtrey asked if the Board members had any consent agenda item or items that they wished to remove. No removal from the consent agenda was requested.

Mr. Clark, Township Administrator, introduced Mr. Craig Salmon-Gilmore who was present to discuss the annual Juneteenth celebration.

Mr. Salmon-Gilmore addressed the Board on the Juneteenth celebration and thanked the Board for allowing police and fire personnel to be included in the Juneteenth activities. Mr. Salmon-Gilmore asked the Board if they would be willing to support the Juneteenth celebration with a \$5,000 donation to their 501-c3 organization. Mr. Clark noted that the Township has supported other government organizations but not private organizations. Mr. Clark noted that the Board would not support cash donations but would continue providing in-kind support with fire personnel attending the celebration. Mr. Salmon-Gilmore thanked the Township for their in-kind contributions and noted that, to date, no government organization has offered cash support.

Mr. Holtrey asked for a motion to accept a generous donation of \$300 for “Hole Sponsor Carson Franklin Hole 7” at Echo Valley Disc Golf course at Hoffmann Reserve. Mr. Holtrey asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Holtrey-yea.

Mr. Holtrey read Resolution 5681 – A Resolution determining that the maintenance of 3555 Mary Ann Drive, parcel ID 09-33-178-023 constitutes a nuisance and ordering the removal of a junk vehicle after sufficient notice and dispensing with the second reading. Mr. Holtrey asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Holtrey-yea. Mr. Clark, noted that he had visited the site earlier in the day and the situation had worsened in relation to the nuisance.

Mr. Jones, Road Superintendent, indicated the annual crack sealing project was getting underway.

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Mr. Terrill, Police Chief, noted that Safety Town, a very popular kids safety program, was having its graduation ceremony at noon, Friday, at Five-Points Elementary School. Chief Terrill invited the Board to attend the ceremony and noted that over 200 children had signed up for the program.

Mr. Holtrey asked for a motion to approve the Consent Agenda. Mr. Holtrey moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – June 8, 2026, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Set a public hearing for Monday, July 13, 2026, 5:30 p.m., for the rezoning application of JAT Services, located at 812 Old Route 122, parcel 09-33-240- 004, from Office Zone “O” to Neighborhood Business Zone “B-1”.
- 4 Set a public meeting for Monday, July 13, 2026, 5:30 p.m., for the MU-PUD Stage 2 application of WPB Enterprises, LLC, located on Clearcreek Franklin Road, parcel 04-15-101-008.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Holtrey-yea.

Mr. Clark updated the Board on the replacement sign for the administration building, noting additional resources would be needed to complete the project.

With no further business, Mr. Holtrey asked for a motion to adjourn the Regular Meeting at 9:22 a.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Holtrey-yea.

FISCAL OFFICER

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